



November 22, 2016

To Whom It May Concern:

RealAmerica Management, Development, Design & Construction LLC is proud to now offer our vendors the option of having payments electronically transferred into their checking or savings accounts, as opposed to waiting for a paper check to be delivered via U.S. mail. We are reaching out to you to see if you would be interested in receiving payments electronically. If so, please provide the bank information (see next page) and we will input it into our accounting system to begin issuing payments to you electronically as soon as possible.

- Completed forms can be emailed or mailed to my contact information below. Please include a voided check.
- Our bank will complete a pre-note process that will limit our companies from depositing funds into your account for three days.
- We ask that a corporate officer execute the “Electronic Funds Transfer Agreement and Disclaimer” at the bottom of page two.
- For your organization’s protection, we ask that page three be notarized.

If your organization currently does not accept payments via ACH, we suggest you consider doing so for the following reasons:

- You will get paid faster! You will see an electronic payment in your account in no more than three business days!
- Reduction of paperwork! There is no need to scan checks or take them to your bank, which reduces the demand on your Accounts Payable staff.
- Better communication. Receive a confirmation email containing the details of what was paid as soon as the payment has been made.

Please let me know if you have any questions. We are looking to implement this new system of payments as soon as possible and feel that it offers our vendors a variety of benefits.

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RealAmerica Management, Development, Design & Construction, LLC

Electronic Funds Transfer Agreement and Disclaimer

I hereby authorize RealAmerica Management, Development, Design & Construction, LLC to initiate an electronic funds transfer to my account at the financial institution named below. I also authorize RealAmerica Management, Development, Design & Construction, LLC to make withdrawals from this account in the event that a credit entry is made in error.

I understand and agree that neither RealAmerica Management, Development, Design & Construction, LLC nor any of its related or affiliated companies, shall be responsible for any loss, delay or nonpayment, including any incidental, special, indirect or consequential damages that may arise from such loss, delay or nonpayment, as a result of (but not limited or restricted to) incorrect or incomplete information supplied by me or by my financial institution, or due to an error on the part of my financial institution in depositing funds to my account, or on the part of your financial institution in transferring such funds.

I further understand that this agreement will remain in effect until I submit an updated Electronic Funds Transfer Agreement and Disclaimer form to RealAmerica Management, Development, Design & Construction, LLC.

Account Information

Company Name: _____

Contact Person: _____

Contact Person Email: _____

Tax Identification Number: _____

Name of Financial Institution: _____

Routing Number: _____

Account Number: _____

Business | Personal

Checking | Savings

New Account | Change to An Existing Account | Remove An Existing Account

Signature

Authorized Signature: _____ Date: _____

Printed Signature: _____

Title: _____

State of _____

County of _____

Signed to and sworn to (or affirmed) before me on

Date

by

Name(s) of Person(s) Making Statement

Signature of Notarial Officer

My commission expires on _____
Date